

OFFICER DELEGATION



TO BE UPLOADED TO THE E-MEETINGS MANAGER


Date: 20 th March	Ref No: LR032
Type of Operational Decision:	
Executive Decision <input checked="" type="checkbox"/>	Council Decision <input type="checkbox"/>
Status: Publication	
Title/Subject matter:	
Suspension of classes at Bury Adult Learning Centre and other venues	
Budget – Is the decision:	
(i) within an Approved Budget	yes
(ii) not in conflict with Council Policy	no
(iii) not raising new issues of Policy	no
Equality Impact Assessment [Does this decision change policy, procedure or working practice or negatively impact on a group of people? If yes – complete EIA and summarise issues identified and recommendations – forward EIA to Corporate HR]	no

Details of Operational Decision Taken [with reasons]:

Following discussion with colleagues on the Adult Learning Senior Management Team, a decision was taken after listening to government briefing on Monday 16th March, to cancel classes from Tuesday 17th March to be reviewed after the Easter period. This decision was based on the instruction for people to 'avoid social contact' and other factors including the volume of adults in provision who are in the 70+ category, the communication from some supported living accommodation re withdrawal of some learners with additional needs from provision and the overall general anxiety of staff and learners regarding the current coronavirus situation leading to drop off in attendance. The Service is unable to maintain the 'social distancing' as recommended in guidance although a great deal of effort has been put in to informing learners of the basic steps to take to promote good hygiene to avoid the spread of the disease

The Service is also informed by a national communication network of other local authority adult learning services and the general picture is that services are closing classes to be reviewed after the Easter period and promoting online learning where possible

In addition the updated guidance which reflects the speed of how quickly government thinking is changing, instructs that all educational establishments including adult education should be closed. The Adult Learning Service will therefore close its centre on the 20th March

Director or Chief/Senior Officer		20.03.20
Members Consulted [see note 1 below]		
Cabinet Member/Chair		
Lead Member		
Opposition Spokesperson		

Notes

1. It is not generally a requirement to consult with any Members on Operational Decisions but where a Chief Officer considers it necessary to consult with the appropriate Cabinet Member and/or Lead Member, they must sign the form so as to confirm that they have been consulted and that they agree with the proposed action. The signature of the Opposition Spokesperson should be obtained to confirm that he/she has been consulted.
2. **This form must not be used for urgent decisions.**